

**Annual Self – Assessment for the Performance Based Appraisal
System (PBAS)**

Session/Year 20 22– 2023

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

- 1.Name (Block letters) : RUKSANA KHATUN
- 2.Father's/Mother's/Husband's name : ABU TAJ ALI MOLLA
- 3.Department : BENGALI
- 4.Current Designation : Lecturer
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- 7.Date of Appointment: 01.03.2019



PART B: ACADEMIC PERFORMANCE INDICATORS (API)**2022 – 2023**

(Please see detailed instruction of the PBAI proforma before filling out this section)

**CATEGORY 1: TEACHING LEARNING AND EVALUATION RELATED
ACTIVITIES**

(a) Direct teaching (20/22) hours per week as applicable) including Lecturer, Tutorials, Practical, Project supervision and Field work.

Sl. No	Course/Paper	Level	Mode of Teaching	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year 7.5 for Assistant Prof.)	API Score	
1.	B.A. Semester -I,II Papers – I,II	Gen	L/P.S	40 Hours	$40 \div 7.5 = 5.33$		Page no
2.	B.A. Semester –III,IV,SEC I,II, Papers –III,IV,LCC - II	Gen	L/P.S	80 Hours	$80 \div 7.5 = 10.66$		Page no
3.	B.A. Semester – V,VI Papers –GE –I,II SEC – III,IV, DSE – II,	Gen	L/P.S	120 Hours	$120 \div 7.5 = 16.0$		Page no
4.	B.A. Semester – I,II Papers – I,II,III,IV	Hons	L/P.S	140 Hours	$140 \div 7.5 = 18.66$		Page no
5.	B.A. Semester – III,IV Papers –IV,V,VI,VII,VIII,IX,SEC -1	Hons	L/P.S	175 Hours	$175 \div 7.5 = 23.33$		Page no
6.	B.A. Semester –V,VI Papers –XI,XII,XIII,XIV,DSE – I,II,III,IV	Hons	L/P.S	175 Hours	$175 \div 7.5 = 23.33$		Page no
	Total			730 Hours	$730 \div 7.5 = 97.33$	70	
	Maximum API Score :70						

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Sl No.	Short Description(in terms of items) as listed above	Actual hours spent per Academic Year	
1.	Curriculum Design	80	
2.	Use of ICT or Computer –aided method	60	

Sl. No	Type of Examination Duties	Actual hours spent per Academic Year	
1.	Invigilation	220	
2.	Question Paper Setting	40	
3.	Evaluation of Answer Scripts	250	

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b) Examination duties(question paper setting,evaluation of answer scripts) as per allotment.

c)Innovative teaching learning methodologies; updating of subject content/course,mentoring etc.

- (a) Updating of Courses/Curriculum Design: *Yes*
- (b) Participation/Innovative – Interactive courses: *Yes*
- (c) Participation/Innovative – Learning Modules: *Yes*
- (d) Participation/Innovative – Case Studies prepared: *No*
- (e) Use of ICT or Computer -aided methods – ppt: *Yes*
- (f) Dev/Teaching Remedial : *Yes*
- (g) Dev/Teaching Soft skill/Communication/Personality Dev: *Yes*
- (h) Organizing & cond. Of popular Programme/Teaching Web – based/E – Library/IT – asst teaching. *Yes*

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CATEGORY III :RESEARCH AND ACADEMIC CONTRIBUTION

API score for research papers be calculated as per UGC/Govt. rules.

Publications other than journal articles (book, chapters in books) as prescribed in UGC Regulation 2016 :

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III) E. (II) Invited Lectures.

III (F) Development of e-learning delivery process/ material

Sl. No.	Title of the Module	Course/ Paper for which the module was prepared	Year and Date of presentation	
1.	Module-1 (POEMS) KAVYA O KOBITA	CC-5, (3rd Sem)	14th November 22	https://www.banglakobita.com
2.	Module-1 (CHARYAPAD)	CC-1 (Semester 1) HISTORY OF BENGALI LITERATURE	2nd April, 23	https://bn.wikipedia.org
3.	Module 1 (BANSAB PADABALI)	CC-8 (4th Sem)	21st April, 23	https://banglanotes.com
4.	Module-2 (SONARTARI)	CC-13 (6th Sem)	4th May, 23	https://pathika.com
5.	Module 1 (HISTORY OF ENGLISH LITERATURE)	CC-14 (6th Sem)	7th May, 23	https://archive.org

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Declaration

All above furnished information and claims are true and supported by necessary documents wherever required.

Signature with Date *Ruksana Khatun*

